

Report for: Staffing & Remuneration Committee, 4 October 2016

Item number: 10

Title: Forward Plan Reports December 2016 – March 2017

Report authorised by : Richard Grice,

Lead Officer: Carole Engwell, HR Quality Assurance Manager,

Ward(s) affected: None

**Report for Key/
Non Key Decision:** Non-key

1. Describe the issue under consideration

To inform the Committee of the reports detailed on the Forward Plan that are due to be submitted during the remainder of the municipal year.

2. Cabinet Member Introduction

Not applicable.

3. Recommendations

That the Forward Plan be noted

4. Reason for decision

Not applicable.

5. Alternative options considered

Not applicable.

6. Background information

Not applicable

7. Contribution to strategic outcomes

Each report detailed on the Forward Plan is linked to a strategic outcome.

8. Statutory Officers' comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities

Not applicable, the report is for information only.

9. Use of Appendices

The Forward Plan is attached at Appendix 1.

10. Local Government (Access to Information) Act 1985

Not applicable.

Appendix 1

Forward Plan December 2016 – March 2017

Event / Meeting Date	Short Description	Lead Officer	Report or Update	Report author
06 December 2016	Update on My Conversation	Richard Grice	Report	Daksha Desai
06 December 2016	Report re: business mileage allowances	Richard Grice	Report	Ian Morgan
06 December 2016	Senior Managers Pay	Richard Grice	Report	Ian Morgan
06 December 2016	Trade Union Relationship and Draft Facility Time Agreement	Richard Grice	Report	Victoria Tricarico
06 December 2016	Apprentices: Lessons Learnt & Next Steps; need for 63 posts and levy / funding	Richard Grice	Report	Maxine Sobers
06 December 2016	No Smoking Policy	Tamara Djuretic	Report	Tamara Djuretic
06 December 2016	Update to Probation Policy	Richard Grice	Report	Julie Amory
06 December 2016	Update to Capability Policy	Richard Grice	Report	Julie Amory
06 December 2016	People Management Report (Qtr 2)	Richard Grice	Report	Carole Engwell
07 February 2017	Review of Children's Services Recruitment & Retention Offer	Jon Abbey	Report	Jon Abbey
07 February 2017	Update to Grievance Policy	Richard Grice	Report	Julie Amory
07 February 2017	Collective Disputes Procedure	Richard Grice	Report	Victoria Tricarico
28 March 2017	People Management Report (Qtr 3)	Richard Grice	Report	Carole Engwell